

BelovED Community Charter School
Board of Trustees Meeting
Thursday, Feb. 18, 2021, 6:00 PM
508 Grand Street
Jersey City, NJ 07302

Minutes

The meeting was called to order at 6:02 pm by Nicole Jackson, President of the Board.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/22	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/22	X		
Sam Mikhail	6/30/21	X		

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, BCCS

William Fitzpatrick – Assistant School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

II. Approval of the Minutes from the Regular Board Meeting of January 21, 2021

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

A. General Resolutions

1. **2021-2-18-1.** Resolved, The BCCS Board of Trustees approves the expenditure of a Saturday School and Spring Break School at a cost not to exceed \$41,000.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

2. **2021-2-18-2.** Resolved, The BCCS Board of Trustees approves the school consultant to seek a variance with the Jersey City Zoning Board of Adjustment for our proposed school signage.

Motion: S. Risalvato	Second: N. Jackson			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

3. **2021-2-18-3.** Resolved that the BCCS Board of Trustees approves the appointment of new Board Members, subject to passing of background checks.
- a. Maggie Johnson
 - b. Kathy Mone

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

4. **2021-2-18-4.** Resolved, The BCCS Board of Trustees approves SY20 Comprehensive Annual Financial Report and Auditor's Management Report and their submission to the NJ DOE.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

5. **2021-2-18-5.** Resolved, The BCCS Board of Trustees approves of the SY20 Corrective Action Plan and its submission to the NJ DOE.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

B. Human Resources

1. **2021-2-18-6.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021-2022.

Hire	Position	Salary	Start Date	Attendance Bonus
Camille Sanchez	HS Math Teacher	\$72,000	Sept. 1, 2021	\$750

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

2. **2021-2-18-7.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements.

Employee	Position	Effective Date	Status
Vanessa Vargas	MS Office Manager	February 19, 2021	Resignation
Joanne Arca	Help Desk Temp Worker	January 15, 2021	Resignation
Debra Jordan*	Bus Aide	February 28, 2021	Retirement

*Retirement resolution to be read

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

3. **2021-2-18-8.** Resolved, The BCCS Board of Trustees approves the hiring of using SY21 IDEA funds for the following employees:

Employee	Position	Salary
Kiana Smith	Teacher Assistant	\$27,300
Ravon Middlebrooks	Teacher Assistant	\$25,300

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

C. **Business**

1. **2021-2-18-9.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$401,042.71 for the period 1/21/21 – 2/12/21.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

2. **2021-2-18-10.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 2/28/21 and 3/15/21 each in the amount of \$536,833 and \$537,806, respectively. Payroll amounts include Employer Payroll Taxes.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

3. **2021-2-18-11.** Resolved, The BCCS Board of Trustees approves the January Board Secretary Report and its submission to the NJ DOE.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

4. **2021-2-18-12.** Resolved, The BCCS Board of Trustees approves the renewal of IXL Math learning software license for grades 6-9 at a cost of \$3,325.00.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

5. **2021-2-18-13.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay the shipping cost of \$288.22 to receive donated athletic equipment from the Good Sports organization of Braintree, MA.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

6. **2021-2-18-14.** Resolved, The BCCS Board of Trustees, accepts SY21 IDEA revised adjusted base allocations for new and expanding charter schools in the amount of \$13,143.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		

S. Mikhail	X		
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7. **2021-2-18-15.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enroll Whitney Harris in an AP Language Training virtual seminar at a cost of \$700.00.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

8. **2021-2-18-16.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enroll Whitney Harris and Laura Siegel in an AP Seminar professional development program this summer at a cost of \$1,075 per person for a total of \$2,150.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

9. **2021-2-18-17.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enroll Camille Sanchez and Karina Ortiz-Acosta in a Relay Graduate School of Education weekend professional development program this spring at a cost of \$768 per person for a total of \$1,536.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		

J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

10. **2021-2-18-18.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase MS ELA novels from Barnes & Noble at a cost of \$1,083.75.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

11. **2021-2-18-19.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to renew the BrainPop lesson program from December 1, 2020 to November 30, 2021 at a cost of \$3,325.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

12. **2021-2-18-20.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay Elite Maintenance \$4,580 for snow removal and de-icing services in January.

Motion: S. Risalvato	Second: S. Bell		
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	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

13. **2021-2-18-21.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase bus lot security cameras and cabling supplies from CDW-Government at a cost of \$835.50.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

14. **2021-2-18-22.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to renew the EduTyping software license for the elementary school at a cost of \$1,745.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

15. **2021-2-18-23.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into alarm service agreements with A1 Wiring Services from December 2020 to June 2021 at a total cost of \$510.00.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

16. **2021-2-18-24.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to renew the 5-year registration for the 2021-2025 period with Hudson Regional Health Commission at a total cost of \$500.

Motion: S. Risalvato	Second: S. Bell		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		
S. Bell	X		
S. Mikhail	X		

17. **2021-2-18-25.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to arrange for a laminated resolution honoring the long-time service of Debra Jordan, who is retiring, at a cost not to exceed \$100.00.

Motion: S. Risalvato	Second: J. Lisboa		
	Yes	No	Abstain
N. Jackson	X		
J. Lisboa	X		
S. Risalvato	X		

S. Bell	X		
S. Mikhail	X		

18. **2021-2-18-26.** Resolved, the BCCS Board of Trustees approves the increase in cost for the field trip which was approved by previous Resolution 2021-01-21-22.

Date	Grade	Destination	Amount
June 11, 2020	8 th Grade Class Picnic	Black Bear Lake, Millstone, NJ	\$6,161.30

The meeting was adjourned at 7:50pm.